



AFRF
AUSTIN FIREFIGHTERS
RETIREMENT FUND

August 21, 2023

Dear Members,

Austin Firefighters Retirement Fund (AFRF) **will be accepting candidate nominations** for one position on the AFRF Board of Trustees. The term for this elected trustee position will begin on January 1, 2024, and end December 31, 2026. Trustee elections are open to both active and retired firefighters. Active firefighters can nominate and elect a fellow active firefighter or retiree, and retired firefighters can nominate and elect a fellow retiree or active firefighter.

The Board requests a biography for every candidate who is nominated. The biography, which is recommended but not mandatory, should not exceed three hundred (300) words in length with strict adherence. The biographies will be included with each ballot to inform members about the candidates. The following nomination and election time periods are as scheduled:

NOMINATIONS: September 1 - September 15, 2023

Nominations for the trustee position can be submitted by **email** at Staff@AFRFund.org, by **phone** at 512-454-9567, or by **mail** or **in-person** at the pension office at the address below. As mentioned above, an optional biography may be provided for each candidate nominated. Please provide any biographies to the pension office by September 21, 2023.

Nominations deadline is 5pm CT on September 15, 2023.

ELECTION: October 17 - November 6, 2023

For both active and retired firefighters, **ballots** are scheduled for distribution by USPS first-class mail to the eligible voter's home address on record during the second week of October. The ballots can be **returned using the prepaid business reply envelope** provided within the ballot package addressed to the third-party election official, YesElections. The return envelopes with completed paper ballots must be **postmarked by November 6** and **received by November 13**.

Members will also have the option to **vote online**. The printed mail ballot materials will include the **online voting website URL** as well as **individual log-in credentials**. An email will be sent on the opening date to any voters with a valid email address on file, containing the same pertinent information as the mail ballot. **Election results** will be posted to AFRFund.org by the end of the business day on November 15, or earlier if available. Members with a valid email address on file will also be notified by email.

RUN-OFF: If necessary, December 1 - December 15, 2023

If no nominated member receives a majority of the votes cast, a run-off will be held for the two nominated members who received the highest number of votes. Ballots will again be scheduled for distribution through the above-mentioned procedures. Run-off ballots should be submitted online or returned by mail and post marked **no later than December 15**. Members will be informed of run-off results as soon as they are available.

Sincerely,

Anumeha Kumar

Executive Director

Austin Firefighters Retirement Fund



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